



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO

850299

Board of Trustees of the U of I
506 S. Wright Street, 209 HAB, MC-
Urbana IL 61801

DATE

4/28/2014

F.O.B. POINT

PURCHASE ORDER NO.

188329 - 000- OP

REQUISITION NO.

00113561 OR

COOK COUNTY FEIN: 36-6006541

ILLINOIS SALES TAX EXEMPT: E-9998-2013-04

FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Purchasing Agent - Administration
Cook County Building
118 N. Clark Street - RM 1018
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS

Ericka White 312/603-5377

DEPT NO

0301293

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	VENDOR FAIR AT UIC FORUM FEES TO RESERVE THE FACILITY FOR VENDOR FAIR AT THE UNIVERSITY OF ILLINOIS CHICAGO THURSDAY, MAY 22, 2014	.00 LO	11,165.8500	11,165.85	0301293.520675
***** Total Order *****				11,165.85	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

CHIEF PROCUREMENT OFFICER

Date: _____

Shirley E. M. 6 May 2014
JK

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

188329

Requisition # OR 113561

Contract #

1460-13686

Open Date

Ship To: 8000881

Purchasing Agent - Administrator

Cook County Building

118 N. Clark Street - RM 1018

Chicago IL 60602-1304

Delivery Instructions:

Erica White 312/603-5377

Supplier: 850289

Board of Trustees of the U of

506 S. Wright Street, 209 HAB,

Urbana IL 61801

Buyer Number

Bid/Sole Src Code

NCR

Business Unit

0301293

Internal Req Number

Board Apr Date & Item

Requisition Date

Date Needed

4/24/2014

4/24/2014

One Time Purchase

Yes No Covers Need for

months. Specific Period of time

thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal. on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

1,000 961

UIC FORUM

VENDOR FAIR

University of Illinois Chicago

UIC Forum

May 22, 2014

Fee to reserve the facility to host the vendor fair

VENDOR FAIR

< >

LO

11,165.8500

11,165.85

0301293.520675

Total of Items Ordered

11,165.85

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient undebated balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU OR DEPARTMENT HEAD

ACCT #

DATE

BY

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2014 APR 25 PM 4:14